



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Graphic Designer**
Organizational Unit: **Peacebuilding and Stabilization Division**
Duty Station: **Erbil- Iraq**
Type of Contract: **Sub-Contract to Stars & Orbit**
Grade: **Equivalent to G5**
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **26th October 2022**
Reference Code: **CFA2022/IRQ/251**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the general guidance of the Head, Peacebuilding and Stabilization Division, the overall supervision of the Reporting Officer, and the direct supervision of the Senior Graphic Designer, the incumbent will carry out the following responsibilities:

Core Functions / Responsibilities

1. Contribute to the development and implementation of communication and visibility strategy for PSD.
2. Contribute to the development of communication materials, press briefing notes and social media updates, showcasing IOM's work in line with donor visibility requirements and IOM guidelines.
3. Produce content in the form of programme descriptions, human interest stories, photographs, and video clips for international and local audiences; demonstrate cultural awareness, social sensitivity and respect for privacy when interviewing and working with affected populations.
4. Graphically design communication materials for PSD according to IOM media and branding guidelines and with innovative approaches to enhance visibility and impact.
5. Coordinate closely with the mission's PI unit to ensure synergy and complementarity of IOM Iraq's overall communication strategies and products.
6. Monitor and report on the results of PSD communication activities, including social media campaigns, events and any feedback received on communication products.
7. Assist with the organization of any events, meetings, etc. in the context of the programme activities and PSD's external communications.
8. Support the translation, copy edit and review of documents in English, Arabic and Kurdish in close cooperation with relevant programme staff.
9. Support the coordination of PSD communication materials with partners as relevant.
10. Undertake travel in Iraq as requested.

Required Qualifications

Education:

- Bachelor's degree in Architecture, Social Sciences, Business or Public Administration, Economics, Political Science, ICT, or any related field from an accredited academic university or institute.

Experience and Skills:

- At least 3 years of relevant work experience.
- Strong analytic and computer skills, proficiency in Microsoft Office applications, including Word and Excel
- Strong graphic design computer skills, including proficiency in Adobe InDesign and Illustrator.
- Experience delivering high quality graphic design components within tight timelines.
- Experience in videography and photography is an advantage.
- Experience in coordinating strategic communication and public information campaigns is an advantage.

Languages:

- Fluency in English, Kurdish and Arabic is required.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion, and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20221020134106/U3LxmafKRqZB8Xl0vPFJzjTpG>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 20.10.2022 to: 26.10.2022