



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Project Assistant-MHPSS (2 Positions)**
Organizational Unit: **Peacebuilding and Stabilization Division**
Duty Station: **Ninawa (Mosul)- Iraq**
Type of Contract: **Sub-Contract to Stars Consultants and Management Development**
Grade: **Equivalent to G4**
Duration of Appointment: **Three (3) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **01 December 2024**
Reference Code: **CFA2024/IRQ/256**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the overall supervision of the MHPSS Programme Coordinator, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Senior MHPSS Assistant in close coordination with the MHPSS Programme Officer, the successful candidate will be responsible for supporting the MHPSS programme activities by performing the following functions and responsibilities:

Core Functions / Responsibilities

1. Assist in needs assessments, support research, and suggest activities to promote psychosocial support at governorate level.
2. Provide counseling services to individuals in need of specialized levels of MHPSS.
3. Identify cases that require specialized intervention and refer them to the appropriate health institutions.
4. Provide psychosocial first aid and emotional support to affected populations in case of sudden/on-going emergency.
5. Facilitate psychosocial support group sessions in coordination with other MHPSS team members.
6. Organize and lead support groups, focus group discussions and awareness raising sessions.
7. Contribute to public messaging on mental health.
8. Attend and contribute to supportive supervision meetings.
9. Ensure that confidentiality and the right to privacy is maintained regarding confidential beneficiary and project information.
10. Ensure that hardcopy and electronic information systems are maintained, particularly the important notes of all key monitoring, implementation, and coordination activities.
11. Support in providing training sessions to community focal points, volunteers, and partner organizations' staff.
12. Perform other duties as may be assigned by the programme management.

Required Qualifications

Education:

- Bachelor's degree in psychology, clinical psychology or any related field from an accredited academic university with 2 years of relevant professional experience, or;
- Completed high school diploma with 4 years of relevant professional experience.

Experience and Skills:

- Professional experience in providing psychological interventions to individuals.
- Experience in working with IDP and refugee populations.
- Experience in communicating and working with a wide range of people including people of culturally diverse backgrounds.
- Knowledge of the Inter-Agency Standing Committee (IASC) MHPSS in emergencies guidelines.
- Ability to conduct sessions remotely.
- Experience in working with young people (children and adolescents) is an asset.
- Microsoft Office (Word, PowerPoint, Excel).

Languages:

- Fluency in English and Arabic is required.

Competencies

■ The incumbent is expected to demonstrate the following values and competencies:

VALUES - All SOC staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES - Behavioural indicators – Level 1

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20241121114444/WckGSMYptxsOnLgJ6lo1X3Fwj>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: **21 November 2024** to: **01 December 2024**