



Organization or Agency:	International Organization for Migration (IOM)
Position Title:	Community Engagement Assistant
Organizational Unit:	Transitional and Recovery Division
Duty Station:	Anbar (Ramadi) - Iraq
Type of Contract:	Sub-Contract to Stars Orbit Consultants and Management Development
Grade:	Equivalent to G5
Duration of Appointment:	Six (6) months, with possibility of extension subject to satisfactory performance and funds availability
Closing Date:	15 December 2024
Reference Code:	CFA2024-IRQ-266

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the general guidance of the Senior Operations Coordinator (Ret&Recov), the overall supervision of the Programme Coordinator, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Team Leader in close coordination with the Regional Advisor- Community Engagement, the Community Engagement Assistant will be responsible for the field implementation of IOM TRD community engagement activities including those related to Civil Society Organizations.

Core Functions / Responsibilities

1. Contribute to coordinating the roll out of community engagement and resilience building activities tied to endorsed area-based community plans.
2. Map community assets including the management and mobilization of human assets identified.
3. Support community participatory feedback mechanisms and accountability to affected populations, during project planning, implementation, and closure.
4. Support the Senior Community Engagement Assistant in the application of community-based standards, operational procedures, and practices at the field level.
5. Support coordination with government counterparts at local levels, partners, and technical leads to implement integrated strategies that address key priorities.
6. Participate in the roll out of assessment and planning community consultative activities and consolidate of information to relay back to operations team.
7. Provide field-based reporting related to community engagement activities.
8. Under the guidance of Team Leader and close support of Senior Community Engagement Assistant, roll out of outreach and awareness raising activities.
9. Support the Senior Community Engagement Assistant in the establishment of platforms aimed at strengthening dialogue between youth and relevant governmental stakeholders and local officials.
10. Schedule activities, facilitate youth mobilization, organize youth coaching and mentoring sessions in ways that allow for a transfer of skills and facilitate peer to peer knowledge generation.
11. Advocate with young people and their key stakeholders, organizing awareness raising and sensitization activities to facilitate information dissemination on issues related to youth and to promote community awareness on young people's contribution to community development and resource management.

12. Support in the mapping of assets & community networks/ CBOs/ & CSO and assist in the identification, training, and supervision of Youth Council members.
13. Provide support as required for the implementation of other elements of field team activity including those related to livelihoods and engineering.
14. Any additional duties related to other thematic areas where team support may be needed.

Required Qualifications

Education:

- Bachelor's degree in social sciences or any other related fields from an accredited academic university or institute with 3 years of relevant professional experience or;
- Completed highschool diploma degree with 5 years of relevant professional experience.

Experience and Skills:

- Relevant experience in social projects/community stabilization though a gender pointand experience with international organization is an advantage.
- Strong experience in captualizing activities related to youth- based programming and community inclusive interventions.
- Previous experience in the UN system is an asset.
- Good communications skills.
- Good skills in planning, organizing, and executing training.

Languages:

- Fluency in English and Arabic is required.
- Working knowledge of any other language is an advantage.

Competencies

The incumbent is expected to demonstrate the following values and competencies:

VALUES - All SOC staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES - Behavioural indicators – Level 1

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20241205122710/oVFtz4Cx9HPI7RQSeb50qAfnc>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 5 December 2024 to 15 December 2024

