



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **Community Engagement Assistant**  
Organizational Unit: **Peacebuilding and Stabilization Division**  
Duty Station: **Duhok- Iraq**  
Type of Contract: **Sub-Contract to Stars & Orbit**  
Grade: **Equivalent to G5**  
Duration of Appointment: **Three (3) months, with the possibility of extension subject to satisfactory performance and funds availability**  
Closing Date: **13<sup>th</sup> July 2022**  
Reference Code: **CFA2022/IRQ/158**

*IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.*

#### **Context/Reporting line:**

Under the overall supervision of the Head, Peacebuilding and Stabilization Division, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Area Coordinator, the candidate will perform the following functions:

#### **Core Functions / Responsibilities:**

1. Lead community engagement and information sessions with Yezidi communities in Dohuk and Sinjar
2. Support to designing and lead an inclusive, gender-sensitive community consultation and engagement process to build consensus on what form memorialization measures in Kocho village should take, who should design them, and how they should be designed, remaining mindful of project resources.
3. Conduct community and stakeholder mapping, to strengthen the relevant of community engagement and information-sharing activities.
4. Lead and carry out assessment and planning community consultative activities and support the consolidation of information for the analysis team.
5. Prepare short reports related to community engagement activities.
6. Support the Project Manager to design program activities based on community feedback and preferences and ensure that any sensitivities or contextual information related to the community is taken into account.
7. Advise IOM on emerging risks related to politicization and creation or entrenchment of divisions within and between communities and providing guidance on ways to ensure that the process and forms of memorialization are contributing positively to communal healing and social reconstruction.
8. Help to develop creative engagement approaches for affected populations including youth and diaspora.
9. Support platforms aimed at strengthening dialogue between community members, and between community members and decision-makers.
10. Ensure community participatory feedback mechanisms and accountability to affected populations during project planning, implementation, and closure.
11. Act as an interlocutor with government counterparts at the local level, as well as community representatives and NGOs or civil society actors working on complementary issues.

12. Manage all administrative aspects of community engagement activities, including liaising with the procurement, logistics and finance teams, managing administrative requirements, scheduling, and invitations.
13. Perform such other duties as may be assigned by the direct supervisor.

## **Required Qualifications**

### ***Education:***

- Bachelor's degree in Political Science, Social Science Studies, Law, or a related field from an accredited academic university or institute.

### ***Experience and Skills:***

- Minimum 2 years of relevant experience in social projects/community stabilization and community engagement activities.
- Demonstrated familiarity with the Yezidi community in Dohuk and Sinjar.
- Experience in liaising with governmental authorities and local communities, as well as national and international institutions.
- Demonstrated experience in writing short reports.
- Experience in community-based protection would be a strong asset.
- Experience with protection programming and principles would be a strong asset.
- Experience with case management would be an asset.
- Proficiency in office applications, including Word and Excel, AutoCAD and internet explorer.

### ***Languages:***

- Fluency in English, Kurdish and Arabic is required.

### ***Behavioral Competencies***

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

### ***IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse***

*IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).*

### **How to apply:**

**While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.**

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20220704101747/x2pw0KQuYEnhm8ev5WgojiHCt>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 04.07.2022 to: 13.07.2022