



United Nations Assistance Mission for Iraq (UNAMI)
INTERNAL/EXTERNAL JOB OPENING

Job Opening No.	189590	Deadline	05/09/2022
Post Title	Vehicle Technician	Level	GL-6
Organizational Unit	Surface Transport Section	Location	UNAMI, Erbil
VA date:	30/08/2022		

DUTIES AND RESPONSIBILITIES

Under the overall guidance and supervision of the Chief Transport Officer, the incumbents will be responsible for the following duties:

- Supervises the maintenance and repair of UN-owned vehicles in accordance with the vehicle manufacturer's standards.
- Conducts vehicle inspections.
- Develops reports to document workshop performance (including personnel matters), vehicle warranties, vendor support and other workshop related activities.
- Ensures that information in the Electronic Vehicle Monitoring System (EVMS) and UMOJA software packages is accurate and up to date.
- Supervises the diagnostics activities and analyses reasons for technical faults.
- Supervises product upgrades initiated by a vehicle manufacturer.
- Liaises with the manufacturer representatives for after sales warranty and technical fault claims.
- Identifies requirements for spare parts, hand tools and workshop floor equipment and raises requisitions.
- Participates in the technical evaluations of bids received from vendors through the Procurement Section.
- Supervises local vehicle technicians responsible for one or more of the following specialized systems: automotive electrical system including Electronic Vehicle Monitoring System (EVMS); air conditioning systems; suspension systems; braking systems (including ABS systems); body work and painting.
- Supervises the local vehicle technicians responsible for one or more of the following specialized areas: diagnostic and fault finding; quality control/assurance; road testing; vehicle recovery.
- Assists with training and coaching the local vehicle technicians within his/her expertise.
- Performs other related duties as required.

QUALIFICATIONS AND EXPERIENCE

Education: High school diploma or equivalent is required. A combination of relevant certification/ diploma or other academic qualifications or training in logistics, engineering, business administration or related fields.

Job - Specific Qualification: Valid national driving license is required. (a copy of valid driving license should be attached).

Experience: A minimum of seven (7) years of progressively responsible professional experience in the field of administrative services, vehicle transport operation, logistics or related area is required.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English and Kurdish is required. Knowledge of Arabic language is desirable.

UN CORE VALUES AND COMPETENCIES

Professionalism: Knowledge of using MS Power Point, MS outlook, etc. must be able to learn and use electronic administrative management tools, including UMOJA. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Client orientation: Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients’ needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems. Keeps clients informed of progress or setbacks in projects. Meets timeline for delivery of products or services to client.

APPLICATIONS

This job opening is advertised on the United Nation Secretariat’s talent management platform, Inspira. To submit an application, click “Apply Now” after following this link:

<https://careers.un.org/lbw/jobdetail.aspx?id=189590&Lang=en-US>

Only applications submitted through Inspira will be considered for this job opening. Applicants must have an Inspira account to create and submit applications. Staff members are assigned an employee account upon appointment with their index number as the User ID. Other applicants may create an account.

For guidance on building and submitting applications, refer to the “Applicant Guide” available on the “Manuals” page. To access this page, click “Manuals” on the top of the Inspira homepage after logging into your account.

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.