



**United Nations Assistance Mission for Iraq (UNAMI)**  
**INTERNAL/EXTERNAL JOB OPENING**

<b>Job Opening No.</b>	198102	<b>Deadline</b>	03/01/2023
<b>Post Title</b>	Nurse (2 Positions)	<b>Level</b>	GL-6
<b>Organizational Unit</b>	Medical Services Section	<b>Location</b>	UNAMI, Baghdad
<b>VA date:</b>	20/12/2022		

**DUTIES AND RESPONSIBILITIES**

Under the overall guidance and direct supervision of the Head of the Medical Section in Baghdad, the nurse will be responsible for performing the following duties:

- Responds to emergency calls and assists doctors in providing adequate care and performing respective duties in the treatment of the patient.
- Performs ECG, and other medical exam such as blood tests; glucose, troponin, and urine test as required.
- Prepares patient for different interventions and escort patient to other medical facilities as required.
- Assess needs of clients visiting the walk-in clinic; provide care/advice (e.g. the benefits of preventive medicine, etc.
- Shifts duties including nights and weekends if required.
- Performs nursing care and generally all activities related to his/her professional capacity.
- Responsible for emergency room and doctor's consultation rooms, ensure that all equipment are ready for use and functional e.g. Defibrillator, ECG machine, glucometer, etc.
- Ensures safety of the patients in performance of duty.
- Communicates with patients and update the doctors in the clinic.
- Accords patients fair and equal treatment regardless of ethnic background.
- Assists in providing health education and addressing work environment and occupational health issues.
- Actively contribute in planning and organizing preventive medical fairs.
- Works in the walk-in Fever screening clinic and the nursing facility.
- Receives patients and record the necessary data for effective treatment.
- Maintains patients' records and exercise confidentiality.
- Replaces the receptionist whenever required.
- Keeps the clinic's statistics.
- Updates the monthly medical report
- Responsible for the pharmacy including medications, vaccines and pharmacy store.
- Works in the laboratory and performs point of care tests including PCR/Antigen testing
- Responsible for the medical stocks and warehouse
- Performs other related duties as required.

**QUALIFICATIONS AND EXPERIENCE**

**Education:** Hight school and further formal education/training in nursing is required.

**Experience:** At least 7 years of progressive clinical experience in the medical field and hospital is required.

**Language:** English and French are the working languages of the United Nations Secretariat. For the positions advertised, fluency in English and Arabic is required.

## UN CORE VALUES AND COMPETENCIES

### **Professionalism:**

Knowledge of operating anaesthesia machine, mechanical ventilator; monitor, defibrillator, sterilizer, pulse oximeter. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.

### **Communication:**

Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

### **Teamwork:**

Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

## APPLICATIONS

This job opening is advertised on the United Nation Secretariat's talent management platform, Inspira. To submit an application, click "Apply Now" after following this link:

<https://careers.un.org/lbw/jobdetail.aspx?id=198102&Lang=en-US>

Only applications submitted through Inspira will be considered for this job opening. Applicants must have an Inspira account to create and submit applications. Staff members are assigned an employee account upon appointment with their index number as the User ID. Other applicants may create an account.

For guidance on building and submitting applications, refer to the "Applicant Guide" available on the "Manuals" page. To access this page, click "Manuals" on the top of the Inspira homepage after logging into your account.

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.