



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **CCCM Technical Support Assistant (Mobile Team)**
Organizational Unit: **Preparedness and Response Division**
Duty Station: **Kirkuk - Iraq**
Type of Contract: **Sub-Contract to Stars & Orbit**
Grade: **Equivalent to G4**
Duration of Appointment: **Three (3) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **27th January 2023**
Reference Code: **CFA2023/IRQ/008**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the overall supervision of the Head, Preparedness and Response Division, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Project Officer (CCCM), the incumbent will be responsible for the following duties:

Core Functions / Responsibilities

1. Develop Site Risk Management Plan for minimal site maintenance procedures (SRMP) and Priority list of the planned activities.
2. Oversee basic technical capacity building to the site management team and IDP's through on job training (OJT); educate and train them on skills development when need arises.
3. Coordinate with the Mobile Response Team members the results of assessments and solutions proposed in the SRMP.
4. Develop plan for procurement of materials, draft BOQ applying highest standard of construction and following IOM Procurement and Logistics procedures.
5. Oversee, and directly monitor contractor, through quality control inspections and solve any construction related issues on site.
6. Support the CCCM Mobile Team Assistant to collaborate and coordinate with government counterparts, local authority and security and other relevant actors.
7. Provide weekly quality monitoring report and submit regular activities reports and feedback to the CCCM Mobile Team Assistant.
8. Help in collecting data of the IDPs in the targeted sites and maintain tracking the data and the IPDs movements.
9. Provide lessons learnt project close report for archive.
10. Any such other duties as may be assigned.

Required Qualifications

Education:

- Bachelor's degree in civil engineering, architectural or construction management from an accredited academic university or institute.

Experience and Skills:

- At least 2 years of relevant work experience.
- Operational and field experience in CCCM programme development and implementation.
- Experience in conflict/ emergency zones and in working in a high-risk environment.
- Experience in liaising with governmental authorities and local communities, as well as national and international institutions.
- Knowledge and/or field experience in the areas of camp maintenance management is an advantage.
- Excellent leadership, coordination, and information management skills.
- Familiarity with the south and central region is an asset.
- Knowledge of local governance in post-conflict contexts, and of gender and inclusion strategies.
- Competency in international building codes, SPHERE standards and practical knowledge and trainings would be an advantage.

Languages:

- Fluency in English, Kurdish and Arabic.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion, and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20230117093306/m390DMG4Pqwc2TxWEUkpnOrQf>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 17 January 2023 to 27 January 2023