

Posting Title : Associate Rule of Law Officer (Investigator), NOB
Job Code Title : ASSOCIATE RULE OF LAW OFFICER
Department/ Office : United Nations Investigative Team for Accountability of Da'esh/ISIL
Duty Station : BAGHDAD
Posting Period : 28 February 2023 - 15 March 2023
Job Opening number : 23-ROL-UNITAD-203187-J-BAGHDAD (X)
Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

UNITAD invites all interested and qualified candidates to apply for the announced position.

Important Notice: Interested candidates should submit their applications through the UN talent management platform, [Inspira \(un.org\)](https://inspira.un.org) **ONLY**. To submit your application, please follow the link [UN Careers](#) and click “Apply Now”.

Applicants must have an account in Inspira to apply for job openings, unless they are staff members of the United Nations Secretariat or other United Nations and related organizations adopting Inspira as their talent management platform.

Creating an account in Inspira is easy. Please refer to the “Applicant Guide” which can be found by clicking on “Manuals” in inspira homepage under Main Menu, after logging in to your account.

Org. Setting and Reporting

This position is located within the United Nations Investigative Team to promote accountability for the crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Associate Rule of Law Officer will work within one of the Field Investigation Units of the Investigative Team and will report to the senior members of that Unit, as well as to the Chief of Investigations, under the overall direction of the Special Adviser, as Head of UNITAD.

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq.

Responsibilities

Within delegated authority, the Associate Rule of Law Officer will be responsible for the

following duties:

- Contributes to the development of policy frameworks related to the rule of law and the strengthening of the criminal justice system and related institutions in the host country.
- Drafts policy and operational support documentation for the Head of Unit and assists in programming related activities at the national level.
- Contributes to the development of innovative technical support and assistance to local institutions and other stakeholders within the international community located in the host

country to ensure cohesive and coordinated programme delivery.

- Works with the other Legal Officers and Investigators in conducting investigative and analytical activities.
- Assists in the preparation of advice to other Legal Officers and Investigators regarding the relevant Iraqi legislative framework and rules of criminal procedure.
- Assists in the preparation of guidance on the rules in place in Iraq with respect to the conduct of investigations, with specific focus on rules regarding the submission of cases before Iraqi courts.
- Participates in the development of rule of law strategic plans and policymaking in the context of the mission's mandate, and assists in the day-to-day coordination of key activities with other mission components (e.g., justice, corrections, police, human rights, political affairs, policy, gender, child protection, etc.) and UN entities.
- Assists in conducting rule of law programme activities including by advising and mentoring national counterparts, facilitating and organizing workshops and consultations, supporting national criminal justice system organization, training of national actors and/or monitoring of the court and legal system, including field offices, if required.
- Assists, advises and prepares complex legal research and analysis, unit reports and assessments, policy documents, guidelines briefings and other relevant documents on request.
- Participates in legislative reviews and drafts commentaries and other relevant documents.
- Represents the mission and serves on various standing boards and committees when required.
- Supports and participates in national level coordination planning and/or reform processes and donor coordination, including by supporting the completion of major reviews of the justice sector and the development of long-term national strategic plans.
- Provides training to support staff under her/his supervision.
- Promotes effective knowledge management and information sharing, including developing a culture of respect for, and inclusion of, local actors in all rule of law programme initiatives and reform;
- Assist in identifying, establishing and maintaining contacts and partnerships with other actors (national and international) in assigned areas of responsibility with a view to pursuing work programme objectives and ensuring participation in and effective integration of ideas in the planning and implementation of activities.
- Performs programmatic and administrative tasks necessary for the functioning of the work unit, including contributing to the preparation of budgets.
- Maintains a strong interaction with interlocutors in the government and civil society institutions.
- Performs other related duties as required.

Competencies

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather

than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Education

Advanced university degree (Master's Degree or equivalent) in law, criminal justice, social sciences or management is required. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Job Specific Qualifications

Work Experience

A minimum of two (2) years of progressively responsible professional experience in law reforms and overseeing the implementation of national policies and plans in rule of law and security Matters is required.

Experience as a practicing lawyer, prosecutor, judge, legal academic, legal consultant, or adviser in the field of justice, as is one year of experience providing technical assistance for the development or reform of legal and judicial institutions in a transitional, developmental or post-conflict setting is desirable.

Experience providing services in the field of Rule of Law or related areas to or in a field operation of the United Nations Common System or a comparable international organization is desirable.

Practical experience in cases of international criminal law, humanitarian law or public

international law is desirable.

Experience in the UN Common System or other international organization is desirable.

Experience in working in investigations related to ISIL (Da'esh) is desirable.

Languages

For the position advertised, fluency in English is required. Fluency in Arabic is required.

Note: "Fluency" equals a rating of 'fluent' in all four areas (speak, read, write, and understand) and "Knowledge of" equals a rating of 'confident' in two of the four areas.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

Special Notice

- Candidates for the National Professional Officer category shall be of the nationality of the country where this position is located.
- Fully vaccinated status for COVID-19 or willingness to be fully vaccinated for COVID-19 is required for this position.
- The United Nations Secretariat is committed to achieving 50/50 gender balance and geographical diversity in its staff. Female candidates are strongly encouraged to apply for this position.
- Applicants for positions subject to local recruitment are required to be authorized to work in the country regardless of where they live at the time of applying for the job opening.
- This position is subject to local recruitment pursuant to staff rule 4.4 of the United Nations Staff Rules. All staff in the General Service and related categories shall be recruited in the country or within commuting distance of each office, irrespective of their nationality and of the length of time they may have been in the country. A staff member subject to local recruitment shall not be eligible for the allowances or benefits exclusively applicable to international recruitment.
- At the United Nations, the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic

backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

- This position is funded through a trust fund and temporarily available. If the selected candidate is a staff member from the United Nations Secretariat, the selection will be administered as a temporary assignment.
- While this temporary assignment may provide the successful applicant with an opportunity to gain new work experience, the selection for this position is for a limited period and has no bearing on the future incumbency of the post.
- This temporary job opening may be limited to "internal candidates," who have been recruited through a competitive examination administered according to staff rule 4.16 or staff selection process including the review of a central review body established according to staff rule 4.15.
- Staff members of the United Nations common system organizations who will reach the mandatory age of separation or retirement within the duration of the current temporary need period are not eligible to apply. Submitting an application or selection for the current temporary job opening does not delay or increase the mandatory age of separation.
- Retirees above the mandatory age of separation who wish to be considered for the current temporary job opening must indicate the reason for their last separation as "retirement." Such retirees shall not be employed by the Organization, unless (a) the operational requirements of the Organization cannot be met by staff members who are qualified and available to perform the required functions; and (b) the proposed employment would not adversely affect the career development or redeployment opportunities of other staff members and represents both a cost-effective and operationally sound solution to meet the needs of the service.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

The paramount consideration in the appointment, transfer, or promotion of staff shall be the necessity of securing the highest standards of efficiency, competence, and integrity. By accepting an offer of appointment, United Nations staff members are subject to the authority of the Secretary-General and assignment by him or her to any activities or offices of the United Nations in accordance with staff regulation 1.2 (c). In this context, all internationally recruited staff members shall be required to move periodically to discharge new functions within or across duty stations under conditions established by the Secretary-General.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, *inspira*. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the *inspira* account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in *inspira* to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.