



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **Project Assistant - MHPSS**  
Organizational Unit: **Peacebuilding and Stabilization Division**  
Duty Station: **Duhok (Rwanga - Qadia Camp) - Iraq**  
Type of Contract: **Sub-Contract to Stars Orbit Consultants and Management Development/ Hourly**  
Grade: **Ungraded**  
Duration of Appointment: **Three (3) months, with possibility of extension subject to satisfactory performance and funds availability**  
Closing Date: **18 September 2024**  
Reference Code: **CFA2024/IRQ/209**

***IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.***

#### **Context/Reporting line:**

Under the general guidance of the Programme Coordinator (MHPSS), the overall supervision of the MHPSS Programme Officer, the administrative supervision of the Head of sub-office (HoSO) and the direct supervision of the Senior MHPSS Assistant, the successful candidate will be responsible for supporting MHPSS Programme activities, by performing the following functions and responsibilities:

#### **Core Functions / Responsibilities**

1. Participate in the continuous needs assessment component of the project: collect data, facilitate group discussions in the communities targeted under the project and deliver written reports with that input.
2. Prepare and implement the activity plan in close collaboration with the Senior MHPSS Assistant .
3. Offer individual support and basic counselling to beneficiaries if required under supervision of the Senior MHPSS Assistant and MHPSS officer.
4. Conduct community outreach activities and collaboration with civil society organizations ensuring inclusiveness of vulnerable and marginalized populations in project activities.
5. Organize and lead support groups, focus group discussions and awareness raising sessions and contribute to development of messages related to MHPSS awareness raising and sensitization.
6. Assist the programme coordinator and MHPSS programme officer in the overall implementation of the project, including administrative and technical actions.
7. Support the Senior MHPSS Assistant with the implementation of community-based activities related to mental health and psychosocial support.
8. Participate in the continuous monitoring and evaluation of the programme and the integration of work with activities the social cohesion and other PSD programme activities on governorate level.
9. Participate in the capacity building activities arranged by PSD for local stakeholders on MHPSS topics, especially stress management and MHPSS needs of the local population.
10. Any other duty as may be assigned by the MHPSS programme coordinator or officers.

## Required Qualifications

### *Education*

- Bachelor's degree in social work, Psychology, Educational Psychology, or other relevant social sciences from an accredited academic university or institution with two years of relevant professional experience, or;
- High school diploma with four years of relevant professional experience.

### *Experience:*

- Experience working in the humanitarian or development sector
- Experience in mental health, psychosocial support and capacity building programs.
- Experience in capacity building for local NGOs or social programmes is a strong advantage.
- Experience in communicating and working with a wide range of people including people of culturally diverse backgrounds.

### *Languages:*

- Fluency in English, Kurdish and Arabic is required.

## Competencies

■ The incumbent is expected to demonstrate the following values and competencies:

**VALUES** - All SOC staff members must abide by and demonstrate these five values:

**Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

**Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

**Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Courage:** Demonstrates willingness to take a stand on issues of importance.

**Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

**CORE COMPETENCIES** - Behavioural indicators – Choose a level.

**Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

**Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

**Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.

**Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

**Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

***IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse***

*IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).*

**How to apply:**

**While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.**

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20240911181442/laYFijhpu06sM4g3Ue2nNkLZo>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 11 September 2024 to 18 September 2024