Organization or Agency:	**International Organization for Migration (IOM)**
Position Title:	**Senior Tribal Engagement Assistant (2 Positions)**
Organizational Unit:	**Community Stabilization Unit**
Duty Station:	**Ninewa (Qayarrah and Jadda'a camp) - Iraq**
Type of Contract:	**Sub-Contract to Stars & Orbit**
Grade:	**Equivalent to G7**
Duration of Appointment:	**Six (6) months with possibility of extension subject to satisfactory performance and funds availability**
Closing Date:	**25th October 2021**
Reference Code:	**CFA2021/IRQ/265**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

In Iraq, IOM's Community Stabilization Unit (CSU) aims to address the drivers of conflict and displacement through a community driven and led approach to promote resilience, social cohesion, and improved mental and emotional wellbeing in target areas. Through five integrated pillars: Social cohesion, MHPSS and Protection, Livelihoods, Community Service and Quick Impact Projects, and CVE/PVE programming, IOM's stabilization program supports IDPs and returnees to regain a sense of safety and security, increase self- and community efficacy, and develop tools to deal with the past and regain hope and agency in the future.

Under the overall supervision of the Head, Community Stabilization Unit, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Senior Tribal Engagement Officer, the Senior Tribal Engagement Assistant will be responsible for the implementation and monitoring of IOM's tribal engagement activities.

Core Functions / Responsibilities

1. Develop an activity plan in close collaboration with the Tribal Engagement officer
2. Collect high quality information through direct observation, focus group and community discussions, and key informant interviews in accordance with IOM's guidelines and. SOPs.
3. Support the identification and analysis of protection issues and trends.
4. Conduct community outreach activities and ensure inclusiveness of vulnerable and marginalized populations in project activities.
5. Support the Tribal Engagement Officer to organize and coordinate workshops, trainings, dialogue sessions and other small group events, in close collaboration with local authorities and communities.
6. Assist the Tribal Engagement Officer or in the overall management of the project, including administrative, coordination, and project development functions.
7. Participate in the continuous monitoring and evaluation of the program and the integration of work with the activities of the social cohesion and other CSU program activities on governorate level.
8. Maintain and update electronic databases and records for beneficiaries and activities and keep detailed notes of all work activities.
9. Support Tribal Engagement Focal Points' community mobilization activities.

10. Travel to all project sites in designated region (and as needed to other regions) and monitor locations who have received IOM assistance, QIPs support and ensure that activities are being carried out in accordance with IOM guidelines and provide guidance to the Officer to make necessary improvements of changes to Tribal Engagement activities.
11. Perform such other duties as may be assigned by supervisor .

Required Qualifications

Education:

- University degree in Business Administrative, Computer Science or any related field from an accredited academic university or institute.

Experience and Skills:

- At least 5 years of relevant work experience in social projects/community stabilization.
- Demonstrated proficiency with Office applications, including Excel, PowerPoint, word as well as good working knowledge with databases and online applications.
- Previous working experience with NGOs, international organizations would be an advantage
- Demonstrated experience in social cohesion and peacebuilding and conflict sensitive programming, as
- Strong knowledge of protection issues and principles.

Languages:

- Fluency in English and Arabic is required.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:
https://jobs.my-soc.org/apply/20211011143133/gCMwWfyk9bOBuLXrzKtc3dETv

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 11.10.2021 to: 25.10.2021