



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **QA/QC Engineer**  
Organizational Unit: **Transition and Recovery Division**  
Duty Station: **Salah Aldin- Iraq**  
Type of Contract: **Sub-Contract to Stars & Orbit**  
Grade: **Equivalent to G6**  
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**  
Closing Date: **09<sup>th</sup> July 2022**  
Reference Code: **CFA2022/IRQ/155**

***IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.***

#### **Context/Reporting line:**

Under the general guidance of the Head, Transition and Recovery Division, the overall supervision of the National Operations Officer, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Senior Operations Assistant in close technical coordination with the Infrastructure Coordinator and the field coordination with the Team Leader, the successful candidate will be responsible and accountable for ensuring sufficient project management and QA/QC oversight of IOM construction projects through the engineers responsible for individual project implementation. In particular, the incumbent will perform the following duties:

#### **Core Functions / Responsibilities**

1. Oversee the implementation of all construction projects within the AoR (Area of Responsibility), according to stipulated project plans, procedures, and instructions.

#### **Shelter**

2. Support the voluntary return initiative under the Durable Solution program with assessing shelter rehabilitation and operation needs for the targeted caseload including Design project bill of quantities (BoQs) with specifications in coordination with field engineers and shelter construction officer, orienting beneficiaries about the legal agreement liability and the required implementations steps induced by the intervention, identifying site supervisors.
3. Conduct inspection visits to shelter rehabilitation beneficiaries to verify the milestone achievements, progress report issuance and compile supporting documents to initiate payment processes.
4. As requested, preparing, and submitting progress reports to the project management.

#### **Infrastructure:**

5. Support the unit in identifying infrastructure needs in the targeted communities through participating in the community's assessment and planning, meetings with stakeholders and coordinating with relevant local authorities.
6. Maintain a close coordination among local authority, contractor, CAP and CMT to agree on project work plan.

7. Conduct joint field visits with other relevant team members as well as, community structures to assess the needs of the target communities (IDPs, returnees and host community residents). In addition, conduct an analysis of existing and planned natural and human resources in the targeted communities that may impact on proposed CAPs.

#### **QAQC responsibilities:**

8. Develop and incorporate required materials inspection and testing plan (ITP) procedures and inspection reports into Standard Operating Procedures (SoP).
9. Train and supervise engineers operating within the AoR.
10. Maintain and share inspection reports with the Construction Manager on a weekly and monthly basis.
11. Report to the Regional Coordinator and Construction Manager any issues related to non-compliance with national construction standard and international building codes. Advise on any necessary action/resolution.
12. Conduct spontaneous QC inspection visits to the construction projects, in coordination with engineers and representatives from relevant governmental authorities.
13. Prepare site inspection plans and share with site engineers, QA/QC engineers and office engineers.
14. Guide site engineers and QA/QC engineers within the AoR in the preparation of technical construction documents (Technical Specification, design, QC plan, HSE plan & ITP).
15. Contribute in project planning for new projects (Site assessment), joint development of the technical construction documents (BoQs, drawings, Technical Specification, QC plan, HSE plan, ).
16. Perform QA/QC inspections during and post construction. Submit all QC inspection reports to the Construction Manager and office engineers.
17. Maintain good communication with colleagues and supervisors.
18. Conduct regular site, QA/QC and safety meetings with field staff, stakeholders, and contractors on the progress of work and/or work-related remedial measures (if any).
19. Arrange/ensure the timely inspection and approval of all materials/equipment/completed installations at the site and maintain required records.
20. Established and maintain quality records in conformance with QA/QC terms.
21. Prepare contractor/vendor performance evaluation reports during the life cycle of the project for IOM and stakeholders.
22. Attend laboratory test inspections (when necessary), checking the contractor's punch-list (remedial action defect list) and advise quick repair methods.
23. Perform regular duty travel to challenging regions upon the request of supervising management.
24. Carry out and manage all site inspections and overall quality control for all construction activities through all implementation stages.
25. Any other duties as may be assigned by the direct supervisor, potentially in areas outside is AoR.

#### **Required Qualifications**

##### ***Education:***

- Bachelor's degree in civil engineering, structural engineering or any related field from an accredited academic university or institute.

##### ***Experience and Skills:***

- At least 4 years of experience in engineering construction management with proven knowledge of QA/QC in the field.
- Ability to prepare Quality Inspection Plan for construction activities.
- Knowledge of method statements and other QMS related requirements.

- Good knowledge of all phases of engineering construction related to civil, architectural, and structural disciplines operating within multidisciplinary projects.
- Work experience in supervising QA/QC engineers with national or international organizations.
- Good communication, report writing, and presentation skills.
- Ability to operate in complex and challenging multi-cultural environments.
- Drive for results with effective resource management skills.
- Ability to work under extreme pressure in difficult conditions while maintaining security awareness.
- Flexibility and focus on processes and their necessary improvements.
- Ability to work effectively and harmoniously with colleagues from varied cultures and professions.
- Arabic and English languages are required.
- Proficiency in MS Project Planning, AutoCAD, project management tools is highly recommended.
- Should have good communication, report writing, presentation and people's skills.
- Understanding and tolerant to complex challenging cultural environments is necessary.
- Drive for results with effective resource management skills.
- Ability to work under extreme pressure in difficult conditions while maintaining security awareness.
- Flexibility and focus on processes and their improvements.
- Ability to work effectively and harmoniously with colleagues from varied cultures and profession through knowledge in English (spoken, written, and reading skills).

#### **Languages:**

- Fluency in English and Arabic is required.

#### **Behavioral Competencies**

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion, and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

#### ***IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse***

*IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).*

#### **How to apply:**

**While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.**

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20220630075144/25MsegPr3ykai04CtGh861fvO>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 30.06.2022 to: 09.07.2022