



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Focal Point (2 Positions)**
Organizational Unit: **Peacebuilding and Stabilization Division**
Duty Station: **Duhok (Rwanga - Qadia Camp) - Iraq**
Type of Contract: **Sub-Contract to Stars Orbit Consultants and Management Development/ Hourly**
Grade: **Ungraded**
Duration of Appointment: **Three (3) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **18 September 2024**
Reference Code: **CFA2023/IRQ/211**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the general guidance of the Programme Coordinator (MHPSS), the overall supervision of the MHPSS Officer, the administrative supervision of the Head of Sub Office (HoSO) and direct supervision of the Senior MHPSS Assistant the successful candidates will be responsible for the following duties:

Core Functions / Responsibilities

1. Assist in collecting data and identifying vulnerable beneficiaries and trainers.
2. Assist in the implementation of activities and training.
3. Visit host and returnee communities and gather accurate information on their number, location, background, and other basic data as requested.
4. Assist in supporting community mapping and conflict training activities.
5. Assist in facilitating meetings with local youth networks and other actors.
6. Assist in facilitating icebreakers, energizers, and structured training.
7. Assist in announcement of activities and public events.
8. Assist in providing logistic support for beneficiaries, trainers, and staff when needed.
9. Assist in facilitating roundtable discussions with participants in IOM training and IOM staff.

Required Qualifications

Education:

- Highschool completion with two years of relevant experience or;
- Primary school completion with 3 years of relevant experience (Exception).

Experience and Skills:

- Knowledge and experience in humanitarian programs for returnee communities.
- Experience in implementation of activities and training.

- Experience with international organizations, INGO an advantage.
- Experience in coordinating with the local community for joint activities and cooperation
- Experience in communicating and working with the local community including people of culturally diverse backgrounds.
- Appropriate field experiences, with excellent communication, presentation, and interpersonal skills
- Appropriate field experiences in the target location with excellent communication and interpersonal skills.

Languages:

- Fluency in Kurdish and Arabic is required.

Competencies

■ The incumbent is expected to demonstrate the following values and competencies:

VALUES - All IOM staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES - Behavioural indicators – Choose a level.

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20240911183614/jM65Xdz4HwAxOTSFkWq9KRmnV>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 11 September 2024 to: 18 September 2024