



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **Community Engagement Assistant**  
Organizational Unit: **Transition and Recovery Division**  
Duty Station: **Anbar (Al-Qaim or Anna)- Iraq**  
Type of Contract: **Sub-Contract to Stars & Orbit**  
Grade: **Equivalent to G5**  
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**  
Closing Date: **3<sup>rd</sup> February- 2022**  
Reference Code: **CFA2022/IRQ/022**

*IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the vacancy, the internal candidates are considered as first-tier candidates.*

#### **Context/Reporting line:**

IOM is a major actor in post-conflict recovery and reconstruction, and as such is heavily involved in livelihood development and job creation programming. IOM's strengths lie in its field presence around the country and operational capacity to rebuild community infrastructure, conduct vocational and other trainings, providing grant funding at local level to support business development and a variety of other areas key to recovery.

Under the General guidance of the Head, Transition and Recovery Division, the overall supervision of the Programme Coordinator and National Operation Officer, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of Anbar TRD Team Leader in close coordination with the Community Engagement Technical Advisor; the incumbent will be responsible for the following duties:

#### **Core Functions / Responsibilities**

1. Lead the roll out of community engagement and resilience building activities tied to endorsed area-based community plans.
2. Mapping of community assets including the management and mobilization of human assets identified.
3. Ensure community participatory feedback mechanisms and accountability to affected populations during project planning, implementation, and closure.
4. Leads the application of community-based standards, operational procedures, and practices at the field level.
5. interlocutor with government counterparts at local levels, partners, and technical leads to develop and implement integrated strategies that address key priorities.
5. Support in rolling out of assessment and planning community consultative activities and ensure the consolidation of information to relay back to operations team.
6. Provide field-based reporting related to C.E activities.
7. In coordination with Senior Community Engagement Assistant and Team Leader, responsible for the roll out of outreach and awareness raising activities. And mobilization and support in the identification of livelihood beneficiaries.
8. Coordination with CRC CE colleagues during community-based CRC activities.
9. Support the roll out of the Youth Civic Engagement pilot aimed at building youth engagement in community self-management through the development of Youth Councils in select areas.

10. Coordinate with respective governmental interagency/ and NGO counterparts to ensure the roll out of community-based activities. IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy.
11. Develop creative engagement approaches for affected populations including youth, providing resilience building opportunities in a wide range of activities and programs which influence their civic engagement capacity and encourages social and leadership development in the form of information, participation, & advocacy.
12. Support platforms aimed at strengthening dialogue between youth and relevant governmental stakeholders and local officials.
13. Support the roll out of Youth community plans, where youth participate in responding to community needs identified.
14. Schedule activities, facilitate youth mobilization, organize youth coaching and mentoring sessions in ways that allow for a transfer of skills and facilitate peer to peer knowledge generation.
15. Advocate with young people and their key stakeholders, organizing awareness raising and sensitization activities to facilitate information dissemination on issues related to youth and to promote community awareness on young people's contribution to community development and resource management.
16. Support in the mapping of assets & community networks/ CBOs/ & CSO and assist in the identification, training, and supervision of Youth Council members.
17. Provide support as required for the implementation of other elements of field team activity including those related to livelihoods and engineering.
18. Perform such other duties as may be assigned by supervisor.

## **Required Qualifications**

### ***Education:***

- Bachelor's degree in Social Science or any other related field from an accredited academic university or institute.

### ***Experience and Skills:***

- At least 3 years of relevant work experience in social project/ community stabilization through gender point.
- Experience with international organization is an advantage.
- Good diplomacy, negotiation, and social mobilization skills.
- Good training and facilitation skills.
- Good drafting updates and field activities reporting skills.
- Ability to deliver quality outputs under tight deadlines.
- Multi-tasking and ability to shift priorities based on programme needs.

### ***Languages:***

- Fluency in English and Arabic is required.

### ***Behavioral Competencies***

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion, and loyalty.
- Strives for supportive working environment and positive working relationship.

- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

***IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse***

*IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).*

**How to apply:**

**While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.**

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20220120164937/jiQN0bLxFqAc17hfk9zGoDnMW>

For an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 20.01.2022 to: 03.02.2022