



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **Community Engagement Assistant**  
Organizational Unit: **Transitional and Recovery Division**  
Duty Station: **Diyala - Iraq**  
Type of Contract: **Sub-Contract to Stars Orbit Consultants and Management Development**  
Grade: **Equivalent to G5**  
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**  
Closing Date: **23<sup>rd</sup> November 2023**  
Reference Code: **CFA2023/IRQ/255**

*IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.*

#### Context/Reporting line:

Under the general guidance of the Senior Operations Coordinator (Ret&Recov), the overall supervision of the Programme Coordinator, the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the Team Leader in close coordination with the Regional Advisor- Community Engagement, the Community Engagement Assistant will be responsible for the field implementation of IOM TRD community engagement activities including those related to Civil Society Organizations.

#### Core Functions / Responsibilities

1. Contribute to leading the roll out of community engagement and resilience building activities tied to endorsed area- based community plans.
2. Map community assets including the management and mobilization of human assets identified.
3. Support community participatory feedback mechanisms and accountability to affected populations, during project planning, implementation, and closure.
4. Supports the Senior Community Engagement Assistant in the application of community-based standards, operational procedures, and practices at the field level.
5. Support coordination with government counterparts at local levels, partners, and technical leads to develop and implement integrated strategies that address key priorities.
6. Participate in the roll out of assessment and planning community consultative activities and consolidate of information to relay back to operations team.
7. Provide field-based reporting related to community engagement activities.
8. Under the guidance of Team Leader and close support of Senior Community Engagement Assistant, roll out of outreach and awareness raising activities.
9. Support the Senior Community Engagement Assistant in the establishment of platforms aimed at strengthening dialogue between youth and relevant governmental stakeholders and local officials.
10. Schedule activities, facilitate youth mobilization, organize youth coaching and mentoring sessions in ways that allow for a transfer of skills and facilitate peer to peer knowledge generation.
11. Advocate with young people and their key stakeholders, organizing awareness raising and sensitization activities to facilitate information dissemination on issues related to youth and to promote community awareness on young people's contribution to community development and resource management.

12. Support in the mapping of assets & community networks/ CBOs/ & CSO and assist in the identification, training, and supervision of Youth Council members.
13. Provide support as required for the implementation of other elements of field team activity including those related to livelihoods and engineering.
14. Any additional duties related to other thematic areas where team support may be needed.

## **Required Qualifications**

### ***Education:***

- Bachelor's degree in social sciences or any other related fields from an accredited academic university or institute.

### ***Experience and Skills:***

- Minimum 3 years of relevant experience in social projects/community stabilization though a gender point and experience with international organization is an advantage.
- Strong experience in capturing activities related to youth- based programming and community inclusive interventions.
- Previous experience in the UN system is an asset.
- Good communications skills.
- Good skills in planning, organizing, and executing training.

### ***Languages:***

- Fluency in English and Arabic is required.
- Working knowledge of any other language is an advantage.

### ***Behavioral Competencies***

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion, and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

## ***IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse***

*IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).*

**How to apply:**

**While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.**

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20231109153942/hLxJInsErm1duqQZTeMF6oSHf>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 09 November 2023 to 23 November 2023